



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Economy & Infrastructure Policy Development Committee

At: Committee Room 5 - Guildhall, Swansea

On: Thursday, 20 June 2019

Time: 2.00 pm

Chair: Councillor Mandy Evans

Membership:

Councillors: J E Burtonshaw, P Downing, P R Hood-Williams, P K Jones, M A Langstone, W G Lewis, P Lloyd, P M Matthews and T M White

Agenda

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|----------|---|--------------|
| 1 | Apologies for Absence. | |
| 2 | Disclosures of Personal & Prejudicial Interests.
www.swansea.gov.uk/disclosureofinterests | |
| 3 | Minutes.
To approve and sign the Minutes of the previous meeting(s) as a correct record. | 1 - 4 |
| 4 | Terms of Reference. | 5 - 6 |
| 5 | Workplan 2019/2020. | 7 - 8 |

Next Meeting: Thursday, 18 July 2019 at 2.00 pm

A handwritten signature in cursive script that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Thursday, 13 June 2019

Contact: Democratic Services - Tel: (01792) 636923

Agenda Item 3



City and County of Swansea

Minutes of the **Economy & Infrastructure Policy Development Committee**

Committee Room 5 - Guildhall, Swansea

Thursday, 18 April 2019 at 2.00 pm

Present: Councillor V M Evans (Chair) Presided

Councillor(s)

P Downing
W G Lewis
T M White

Councillor(s)

O G James
P Lloyd

Councillor(s)

P K Jones
P M Matthews

Officer(s)

Martin Nicholls
Debbie Smith
Samantha Woon

Director of Place
Deputy Chief Legal Officer
Democratic Services Officer

Apologies for Absence

Councillor(s): P R Hood-Williams and M A Langstone

59 Disclosures of Personal & Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

60 Minutes.

Resolved that the Minutes of the Economy and Infrastructure Policy Development Committee held on 21 March, 2019, be approved as a correct record.

61 End of Year Report.

The Director of Place provided an overview of the items discussed by the Committee over the year. He highlighted the items that Members may wish to be included in the Work Plan for the forthcoming Municipal Year.

Tawe River Corridor

An update will be provided in the forthcoming Municipal Year. An update has previously been provided which detailed the master plan for the area. Progress has been made and it is intended that the Committee will input into the strategy going forward.

Pedestrianisation of Wind Street

A report is being drafted to Cabinet seeking funding of the 'Gold' proposal (which entails Wind Street being designated as one way). All issues, including, the equality impact assessment, will be developed within the report to Cabinet.

Green Fleet Policy

The Committee's input regarding the greenest option in terms of procurement and the hierarchy were examined.

Transportation Strategy

There have been several discussions within a local, regional and national context. Meetings with First Cymru (as part of our strategy) regarding specific projects have been positive.

Homes as Power Stations

Work has commenced on the Parc y Helyg site. A site visit will be organised to view the first retro fit (in line with the Welsh Government decarbonisation agenda) on some of the Council properties in Craigeffnparc.

Corporate Housing Policy

A policy framework has been approved by Cabinet.

Green Infrastructure Policy

A draft will be available in May 2019 for the Committee to provide comments.

Implications of Brexit

A further update will be scheduled in due course.

In summary, the Director of Place stated that the Committee had experienced a very busy and productive year with input into 2-3 strategies which had been approved/due to be approved.

62 Duke of Beaufort/River Corridor.

Resolved that the item be deferred until the next Municipal Year.

63 Workplan 2018/2019.

The Chair referred to topics that may form the basis of the Work Plan for the 2019-2020 Municipal Year:

- 1) River Corridor Draft Strategy.

- 2) Transportation Strategy (including City Centre Parking).
- 3) Homes as Power Stations.
- 4) Green Infrastructure Strategy (economic implications).
- 5) Swansea's Economy.
- 6) Public Toilets (predominately in the City Centre).
- 7) High Street.

The meeting ended at 3.04 pm

Chair



City and County of Swansea

**Minutes of the Economy & Infrastructure Policy
Development Committee**

Council Chamber - Guildhall, Swansea

Thursday, 9 May 2019 at 4.14 pm

Present:

Councillor(s)
J E Burtonshaw
M A Langstone
P M Matthews

Councillor(s)
P Downing
W G Lewis
T M White

Councillor(s)
P K Jones
P Lloyd

Also Present: - Councillor D W W Thomas

Apologies for Absence

Councillor(s): V M Evans and P R Hood-Williams

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- 1 To suspend Council Procedure Rule 12 "Chair of Meetings" in order to allow the Presiding Member to preside over the under mentioned agenda items.**

Resolved that Procedure Rule 12 be suspended in order to allow the Presiding Member to preside over this meeting.

(Councillor D W W Thomas presided)

- 2 To elect a Chair for the Municipal Year 2019 - 2020.**

Resolved that Councillor V M Evans be elected Chair for the 2019-2020 Municipal Year.

- 3 To elect a Vice Chair for the Municipal Year 2019 - 2020.**

Resolved that Councillor P Downing be elected Vice-Chair for the 2019-2020 Municipal Year.

(Councillor P Downing presided)

- 4 Disclosures of Personal & Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

The meeting ended at 4.15 pm

Chair

Agenda Item 4

Terms of Reference - Policy Development Committees (PDCs)

There are 5 Committees:

- Economy & Infrastructure;
- Education & Skills;
- People
- Poverty Reduction;
- Transformation & Future Council.

Purpose:

The PDCs are committees of Council with the purpose of development of the Council's Corporate Policies for consideration and adoption by Cabinet and / or Council as appropriate.

a) **Membership & Frequency of Meetings:**

- i) Non-Executive Members are eligible to be members of the PDCs;
- ii) Executive (Cabinet) Members are **not** eligible to be members of the PDC's;
- iii) Frequency of meetings is a matter for the Chair depending on workload; however, it is anticipated that formal Committee meetings shall be held monthly or as dictated by the work plan. In addition to formal Committee meetings, Informal Working Groups may be undertaken, if the work plan dictates;
- iv) Chairs of the PDCs will meet to co-ordinate agendas and work plans to ensure consistency and that there is no duplication in work.

b) **Role and Framework:**

The role of the PDC is to:

- i) Have a work plan shared with the relevant Cabinet Member;
- ii) Focus on policy development & delivery by in depth analysis of policy issues and consider future policy development with reference to the Corporate Plan;
- iii) Make a report and/or recommendation to the Cabinet Member / Cabinet / Council in connection with work undertaken;
- iv) Consider mechanisms to encourage and enhance public participation in development of policy and policy options;
- v) Work with Senior Officers in a Team Swansea approach to deliver key corporate priorities; and
- vi) Consider and where appropriate to invite relevant organisations / individuals to contribute to policy development discussions.

c) **Relationship with Scrutiny:**

- i) The role of the PDC is distinct from the Council's scrutiny function of holding to account, questioning and challenging proposed decisions, monitoring the performance of services, and tackling issues of concern through inquiries or one-off meetings (which may relate to a broad range of policy / service areas).
- ii) PDCs may refer any issues arising out of their role to the Scrutiny Programme Committee for further consideration / investigation and vice-versa.
- iii) The PDC Chair will also consider whether any matter under consideration should be referred to the Scrutiny Programme Committee.
- iv) PDCs and the Scrutiny Programme Committee should ensure awareness of each other's work programmes and consider whether there is any issue of duplication. The Scrutiny Programme Committee should consider relevant advice but has autonomy on decisions about the scrutiny work programme.

d) **Support:**

- i) The Democratic Services Team shall provide the relevant support to the Policy Development Committees.
- ii) The Director, Head of Service, or nominated relevant Officer will provide work plan support and research and produce reports as appropriate.



Economy & Infrastructure PDC – 20 June 2019 Work Plan 2019-20

Meeting Date	Agenda items and Format
20 June 2019	Work Plan Discussion. 1) River Corridor Draft Strategy. 2) Transportation Strategy (including City Centre Parking). 3) Homes as Power Stations. 4) Green Infrastructure Strategy (economic implications). 5) Swansea's Economy. 6) Public Toilets (predominately in the City Centre). 7) High Street.
18 July 2019	
19 September 2019	
17 October 2019	
14 November 2019	



Economy & Infrastructure PDC – 20 June 2019 Work Plan 2019-20

19 December 2019	
16 January 2020	
20 February 2020	
19 March 2020	
16 April 2020	